



Through Collaboration Helping To Put The Resource "Puzzle" Together

Executive Director's Report

May 6, 2010

A strength shown by Hearts & Lives has been its ability to see a problem, create a solution, implement and execute a plan

MISSION STATEMENT

Not-for-profit resource center that provides direct aid or referrals to other organizations for those affected by a disaster, natural or man-made, or by socio-economic circumstances.

Tax I.D. 20-0867845 ~ Internal Revenue Code Section 501(c) 3.

VISION

To improve the quality of life of all Rim Community mountain residents, especially low-income and disadvantaged individuals/families, those affected by disasters and/or unforeseen circumstances and to provide a model for future disasters. This is accomplished by:

- (1) Building a community of support.
- (2) Educating the community.
- (3) Participating in coalitions with other advocates.
- (4) Continuing to seek new resources and partnerships.

I. Disaster Recovery

Long Term Recovery (LTR): ~ All funds awarded

As of April 30th we have to disburse **\$45,707.19** which is in a "restricted account" at Union Bank. These funds will be disbursed as soon as work is completed.

Director of Community Recovery: *(see report from Cheryl Nagy)*

II. Rim Communities Resource Network:

(see attached copy of minutes from April 14, 2010 meeting)

III. First 5:

Note: Remaining funds due fiscal year 2008-2009, **\$ 3,023.60** should be received early May (10+ months from close of fiscal year)

On April 23rd, Joy Drury, Julie Burnette and I met with First 5 negotiating team regarding RFP 10-01 (funding for fiscal years 2010/2011 through 2013/2014). Our original request for the three (3) year period was for \$739,722. Final adjustments, which included deleting a ½ time Community Development Coordinator, brought the revised request to \$559,875 (\$186,625 per year). The revised Program Budget includes 3.4 F.T.E. employees to handle the First 5 Program. First 5 covering 74% of salary expense.

Hoping funding will be approved and contract effective July 1st.



Attention Proposers for the Desired Results RFP 10-01:

Due to the high volume of proposals received and in order to complete the evaluation process and deliver fair and objective contract proposal recommendations to the Commission for approval, the timeline must be extended as follows:

PROCUREMENT TIMELINE

RFP Release	Thursday, January 7, 2010
Tentative date for Unsuccessful Proposals Letters – Administrative Phase (No Appeal)	February 25, 2010
Release of Notice /Letters to Unsuccessful Proposers	May 7, 2010
Appeal Filing Deadline	May 14, 2010
Release of Appeal Findings	May 28, 2010
Release of Notice of Intent to Award Letters to Successful Proposers	June 3, 2010 – July 8, 2010
Tentative Start Date for Contract(s)	July 1, 2010 (may be approved July 7, 2010 and retroactive to July 1, 2010)

Please note that remaining in the evaluation process beyond April 2, 2010 does not imply nor guarantee that a proposal will be funded under this RFP!

During the Evaluation Process of this RFP, all proposals will be subject to a standard review process developed by the Commission. A primary consideration shall be the effectiveness of the Proposer in the delivery of comparable or related services based on demonstrated performance **and** the need for such services in the area proposed and in alignment with the First 5 San Bernardino Strategic Plan. Our evaluation process, including negotiations, will yield the Proposer the proper due diligence.

During the Administrative Review, all proposals will be initially evaluated to determine if they meet the minimum requirements as stated in the Minimum Proposer Requirements outlined in Section I, Paragraph B of the RFP.

Failure to meet these requirements will result in a rejected proposal. Incomplete proposals (those missing information/required documents) will be disqualified. No proposal shall be rejected, however, if it contains a minor irregularity, defect or variation if the

Grant update:

Community Foundation request for \$10,000 was denied. [Requested focus: Special projects, car seat, back to school, disaster preparedness car kits, prescription cards at Rite Aid, winter boots and coats vouchers to Target.]

Kids Plates: We were awarded 54 car seats for Child Safety Fair to be held Saturday, June 5th

Arrowhead United Way – Should hear by early July. We requested \$30,000. For basic needs, part-time program manager to assist with program expansion, implementation and grant writing. In addition, \$2,700 (9%) of grant goes for administration, the balance to direct services, gas vouchers, and other emergency assistance.

San Bernardino County Capacity Building Consortium: Applying for membership to improve opportunities for additional grant funding. Being written by Sue Walker and Penny Shubnell.

Miscellaneous:

- Continuing to work with Community Action Partnership assisting with distribution of **\$108,000** for emergency needs and **\$24,000** award from Food and Utilities under the “Emergency Food and Shelter Program” for food and utilities.
- April 7th Presentation at Mountain Sunrise Rotary – ***“Life is Unpredictable – The best we can do is be prepared”***. San Bernardino County Fire Chief Pat Dennen spoke
- April 8th Cheryl Nagy and I gave a “Disaster Preparedness” presentation to the Mission Action Team, Lake Arrowhead Presbyterian Church.
- April 18th I presented a similar presentation to congregation of Crestline Presbyterian Church.
- Financial Literacy Classes – See Cheryl Nagy’s Report
- Last day for Julie Burnette was Wednesday April 28th. She will be starting her new employment at First 5 San Bernardino on May 10th.

Upcoming Calendar:

- 5/5** Noon – 3:00 First 5 Workshop – Budget Review ~ FY 2010 - 2011
3:30 – Regular First 5 Commission Meeting
- 5/12** 2:00 pm ~ **Rim Resource Network Meeting** ~ Fire Station #91
- 5/25** 10:30 am ~ **COAD/Ready-Respond-Recover Alliance Meeting**
Fire Station # 91 – Lake Arrowhead